



Sign-In Procedures for the GLOBE Training Server

For U.S. and International Data Entry Training Sessions



Please note that all data entered to the GLOBE Training Server is purged on Tuesdays at 6:00 GMT. This includes all site definitions with the exception of a pre-existing ATM-01 site. The Training Server is not to be used for entering valid, permanent, data.

STEP 1:

Go to www.globe.gov.

STEP 2:

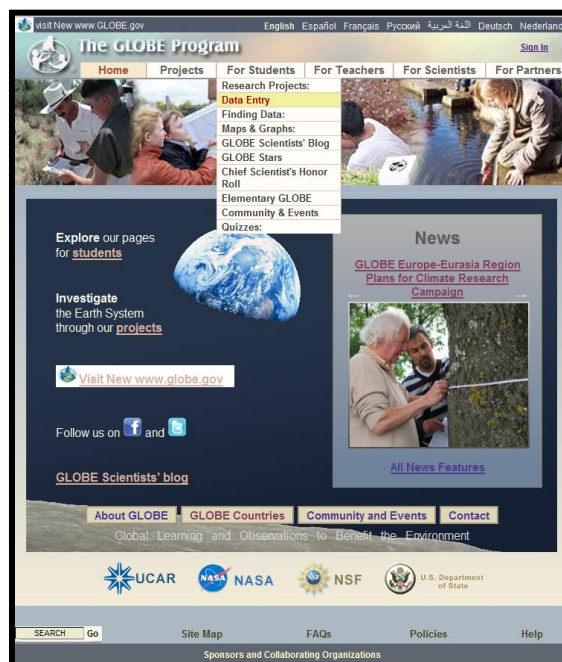
Choose '**Classic Website**' in the upper right corner of the page.



STEP 3:

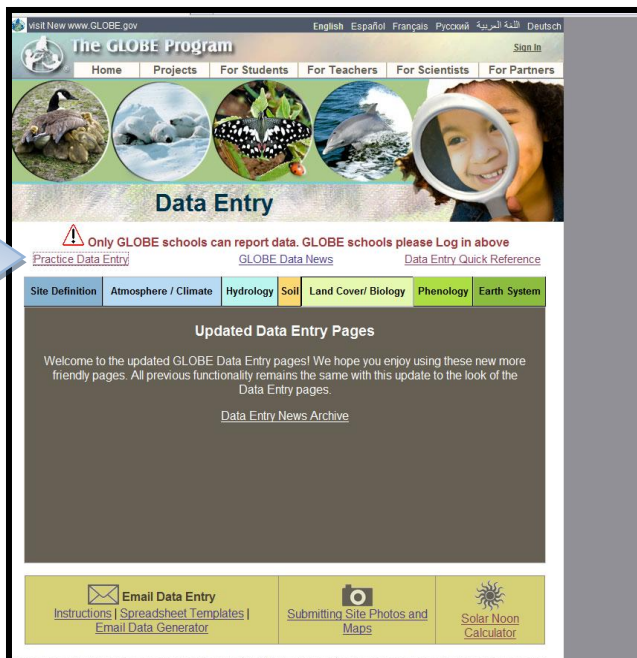
Follow:

'For Students' -> 'Data Entry'



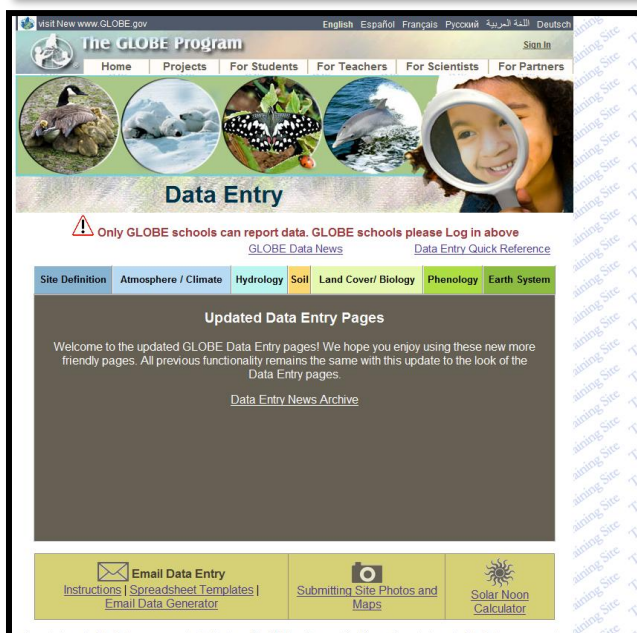
STEP 4:Select '**Practice Data Entry**'.

Select 'Practice Data Entry'

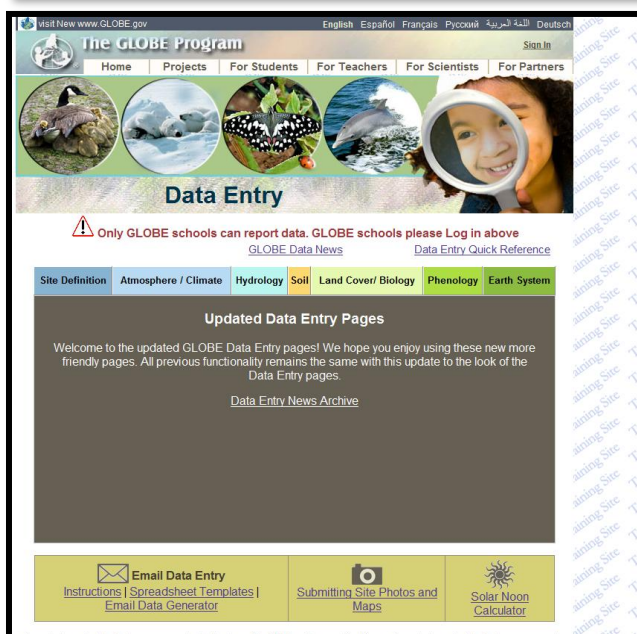
**STEP 5:**

You are now on the GLOBE Training Server. Note the blue 'Training Site' wallpaper.

Blue 'Training Site' wallpaper is now visible.

**STEP 6:**Select the '**Sign In**' link located in the upper, right corner of the page.

Select 'Sign In'



STEP 7:

You are now ready to sign in to the Training Server. Use an already existing School ID or a Training ID (see details below).

*Make sure to use **ALL CAPITALS** in the ID and enter the password exactly the way you have set it up, leaving no spaces before and after the ID and password. Be sure to click 'Sign In'.*

Sign in using the right-hand side

Training IDs

In the case of training pre-service teachers, you will not have a school ID to give them, so the following school ID convention can be used:

U.S. Partners:

ZZUSyyTx, where yy is the 2 letter state code and x is number 1 through 9 or letter A through K.

Example: ZZUSTXT1 (all caps) for temporary training ID #1 in Texas.

International Partner Countries:

ZZccTEST, where cc is the 2 letter country code.

Example: ZZARTEST for temporary training ID in Argentina.

The pas*word is SGLOBE2 (all caps) for all Training IDs.

STEP 8:

You will automatically be returned to the 'Classic GLOBE' Training Server. Note the upper, right corner now reads, "**Welcome --- Training ID**".

STEP 9:

Enter your practice data as you would your actual data measurements. Use the '**Data Entry Quick Reference**' for further instructions.

Confirm the 'Welcome' message

'Data Entry Quick Reference'